CONSTITUTION OF UNIVERSITY ETHICS COMMITTEE TO MAINTAIN THE RESEARCH INTEGRITY

The constitution of University ethics board will comprise of a Chairperson, Member Secretary, and 2 active members who represent an appropriate balance of professional, ethical, legal, cultural, educational, and community interests.

A. The composition should be as follows:

   i. **Chairperson** - Dean Research
   ii. **Member Secretary** - Registrar/Dy Registrar/ Senior Professor nominated by VC
   iii. **Two Members** - Senior Professors nominated by VC

B. Roles of the members

   - The Committee’s primary responsibilities will be protection of safety, rights, dignity and confidentiality of the research subjects.
   - Review and discuss research proposals submitted for evaluation.
   - Review progress reports and monitor ongoing studies.
   - Maintain confidentiality of the documents and deliberations of the IEC meetings.
   - Declare conflict of interest, if any.
   - To carry out work delegated by Chairperson and Member Secretary.
   - To participate in continuing education activities in biomedical ethics and biomedical research.
   - To provide information and documents related to training obtained in biomedical ethics and biomedical research to the Bioethics cell.

C. Responsibility

   - To ensure the competent review and evaluation of all ethical aspects of research projects received, to ensure compliance with the appropriate laws and safeguard welfare of subjects.
   - Clinical ethics consultation.
   - Education of professional, administrative, and support staff about ethical issues.
   - Creation, developing revising and implementing ethical guidelines (SOPs).
   - Initiate studies in ethics.
   - Continuing education and training programs to ensure that IEC members are qualified to perform their specific duties.